

# M.S.N Degree College Kakinada

College Annual Academic For the year 2017 - 2018 ( I/ III / V Semesters)

Month/Week	Activity	Corricular/Co-Corricular
June, 2017		
3rd week	1. Orientation Course for I Semester Students i.e., 21 & 22 June, 2017	1) Staff Council and Staff meeting
	2) Submission of Annual plans on or before 24.06.2017 / Saturday to IQAC Co-ordinator	Observe International Yoga Day 21st june
	3) Submission of Add-on Courses Details with timetable and Study Material	Conduct Compitations like Essay writing and Elecution on Yoga
4th week	1) Submission of 4 Model Question paper for I, III, V Semesters	1) Awareness about CRT classes student and staff
	2) Submission of Dept. Annual academic plan.Lecturer wise	2) Feed back from Students Syllabus
	3) Submission of CRT Material by Lecturer	3) P.D Classes in seminar hall
July, 2017		
1st week	1. Submission of Teaching notes,Dairy and plan of June	1)Staff Council Meeting
		2) Anti Ragging Meeting & P.D Classes in Seminar hall
		3) Planning Vana Mahostsav in and around college premises
2nd week	1) Teaching Activity	1) Elecution and Essay Writing Compitations on SwatchBharat in every Dept.
		2) Class seminars
		3) Assignments
		4) Class Test
3rd week	1) Submission of Assignments & Class Test Records	1) Dept Seminars
		2) Co-Corcular Quiz on Current Affairs by every Lecturer
4th week	1) Submission of Quiz Compititions Report with evidence	1) Guest Lecturer
		2) Organise Compititions Regarding Independence day
August, 2017		
1st week	1) Submission of Teaching Dairy & Teaching Notes & Annual plan	1) Staff Council meeting Regarding Complitions of syllabus up to date or not
	2) Report of Submitted to CCE/CM Desk Regarding Last month appraisal of each Lercturer (KNI)	2) Complaints against students I sem students feed back
2nd week	1) Teaching Activity	1) Class seminars
		2) Assignments, Class
		3) Compeation conduct for Independence Day
3rd week	1) Conduct of I Mid Exams as per ANUR Academic Plan 2) Submission of Assignments & Class Test Records	1. Independence Day Celebrations
		2) Dept Seminars
		3) Co-Corcular Quiz on Current Affairs by every Lecturer
4th week	1) Submission of Quiz Compititions Report with evidence	1) Guest Lecturer
		2) Organise Compititions Regarding Independence day
		3) JAAM

		4) Group Dicussion
September, 2017		
1st week	1) Submission of Teaching Dairy & Teaching Notes & Annual plan	1) Staff Council meeting, Regarding Complition of Syllabus & other Activities- curricular & Co- Curricular
	2) Report Submission Aug to the CCE/CM Dept	2) One Day Field Trip 3) I Semister on Empowerment by students training (2days)
2nd week	1) Teaching Activity	1) Class seminars
		2) Assignments 3) Class Test
3rd week	1) II Mid Exams 2) Submission of Assignments & Class Test Records	1) Complitions of NSS
4th week	Dussara Vaccation	
October, 2017		
1st week	1) Submission of Teaching Dairy & Teaching Notes & Annual plan	1) Staff Council meeting, Regarding Complition of Syllabus & other Activities- curricular & Co- Curricular
	2) Repart of Submitted to CCE/CM Desk Regarding Last month appraisal of each Lercturer (KNI)	
3rd week	Submission of I, III & V Semester all Report on or before 15.10.2017	1) Conduct of Eco Club Activities
	Preparation of Semester End Exminations	2) Conduct of Women Empowerment Activities
	3. Last Day of Instruction of I, III & V Semesters on 21.10.2017	
4th week	1) Internal Practical Exams for I & III & V Sem for Science Dept's	As per ANUR Academic Plan
November, 2017		
University Examinations for I, III & V Semesters		