

M.S.N Degree College Kakinada

College Annual Academic For the year 2016-2017

Month/Week	Activity	Corricular/Co-Corricular
June, 2016		
3rd week	1) Bridge Course for III & V semester Students 2) Orientation Course for I Semester Students	1) Staff Council and Staff meeting
	2) Submission of Annual plan III Year and I/III semester	Observe International Yoga Day 21st june
	3) Submission of Add-on Courses Details with timetable and Study Material	Conduct Compitations like Essay writing and Elecution on Yoga
4th week	1) Submission of Question Bank for all years	1) Awareness about CRT classes student and staff
	2) Submission of Dept. Annual academic plan.Lecturer wise	2) Feed back from Students Syllabus
	3) Submission of CRT Material by Lecturer	3) P.D Classes in seminar hall
July, 2016		
1st week	1) Bridge Course for I semester Students (or) Orientation progress	1)Staff Council Meeting
	2) Submission of Teaching notes,Dairy and plan of June	2) Anti Ragging Meeting & P.D Classes in Seminar hall
2nd week	1) Teaching Activity	1) Elecution and Essay Writing Compitations on SwatchBharat in every Dept.
		2) Class seminars
		3) Assignments
		4) Class Test
3rd week	1) Submission of Assignments & Class Test Records	1) Dept Seminars
		2) Co-Corcular Quiz on Current Affairs by every Lecturer
4th week	1) Submission of Quiz Compitations Report with evidence	1) Guest Lecturer
	2) Unit Test for 3rd year students 28/7/16, 29/7 & 30/7/16	2) Organise Compitetions Regarding Independence day

August, 2016		
1st week	1) Submission of Teaching Dairy & Teaching Notes & Annual plan	1) Staff Council meeting Regarding Complitions of syllabus up to date or not
	2) Report of Submitted to CCE/CM Desk Regarding Last month appraisal of each Lercturer (KNI)	2) Complaints against students I sem students feed back
2nd week	1) Teaching Activity	1) Class seminars
		2) Assignments
		3) Class Test
3rd week	1) Submission of Assignments & Class Test Records	1) Guest Lecturer
		2) Dept Seminars
		3) Co-Corcular Quiz on Current Affairs by every Lecturer
4th week	1) Submission of Quiz Compititions Report with evidence	1) Guest Lecturer
	2) Unit Test 31/8/16 to I mid Exams 3/9/16 Ist Illrd	2) Organise Compitetions Regarding Independence day
	3) Final year Students	3) JAAM 4) Group Dicussion
September, 2016		
1st week	1) Submission of Teaching Dairy & Teaching Notes & Annual plan	1) Staff Council meeting, Regarding Complition of Syllabus & other Activities- curricular & Co- Curricular
	2) Report Submission Aug to the CCE/CM Dept	2) Stidents Feed Back
		3) I Semester on Empowerment by students training (2days)
2nd week	1) Teaching Activity	1) Class seminars
		2) Assignments
		3) Class Test
3rd week	1) Submission of Assignments & Class Test Records	1) Complitions of NSS
4th week	1) Submission of Quiz Compititions Report	1) Quiz and Sports

	with evidence	2) Disaster management
October, 2016		
1st week	1) Submission of Teaching Dairy & Teaching Notes & Annual plan	1) 4/10/2016 to 7/10/2016 IInd Mid Exams Ist & IIIrd Sem students
	2) Report of Submitted to CCE/CM Desk Regarding Last month appraisal of each Lercturer (KNI)	
2nd week	Dussara Vaccation 8-13	
3rd week	1) Submission of Assignments & Class Test Records	1) Elecution and Essay Writing on Diasaster management
	2) Submission of Quarter & IInd MID Marks	2) Women Empowerment Elecution women in politics
4th week	1) Internal Practical Exams for Ist & IIIrd Sem for Science Dept's	
November, 2016		
1st week	1) Preparation of Ist,IIIrd, Sem Exams	1) Remedial Classes-basing Ist & IInd MID Exams
		2) Staff Council Meeting
		3) P.D Classes in Seminar hall
2nd week	1) Last Date of Instructions Ist & IIIrd Sem 8/11/2016 Final year as usual	1) Remedial Classes-basing Ist & IInd MID Exams
		2) Staff Council Meeting
		3) P.D Classes in Seminar hall
3rd week	Ist,IIIrd End Exams	1) Remedial Classes for Final year students -basing Quarterly & MID Exams

4th week	1) Class mark commensment for II,IV Sem - 28-11-2016	1) Remedial Classes for Final year students -basing Quarterly & MID Exams
December, 2016		
1st week	1) Bridge Course for IInd & IV Sem	1) Staff Council Meeting
	2) Submission of Teaching Dairy & Teaching Notes & Annual plan	1) seminar on Compative Exams by Carrier Guidance Cell:-
	3) Report of Submitted to CCE/CM Desk Regarding Last month appraisal of each Lercturer (KNI)	2) seminar on -----Studies 3) preparations of students for Different/all Cets by various -----by
2nd week	1) Teaching Activity	1) Class seminars
		2) Assignments
		3) Class Test
3rd week	1) Submission of Assignments & Class Test Records	
	2) Submission of Quarter & IInd MID Marks	
4th week	24-12-16 to 26-12-16 holidays after Half yearly Exams for Final year Students	1) Observe Dr. B.R Ambedkar Vardanthi
January, 2017		
1st week	1)1st MID Exams for IInd & IVth Sem students 3-1-2017 to 6-01-2017	1. 9.1.2017 Sports Day
	2) Submission of Teaching Dairy & Teaching Notes & Annual plan	2. 10.1.2017 Cultural Activity Day (Elocution, Essary Writing Competation for Vivekanada's Birth Day)
	3) Report of Submitted to CCE/CM Desk Regarding Last month appraisal of each Lercturer (KNI)	

2nd week	11-1-2017 to 17-01-2017 Pongal Holidays	
3rd week	1) Observe National youth day	1) Elocution Campetion voters day
	2) Observe Voters Day	
4th week	1) Submission of Quiz Compititions Report with evidence	1) Quiz and Sports
February, 2017		
1st week	1) 02.02.2017 to 10.02.2017 Remedical Class for Final Year Students	
	2) Submission of Teaching Dairy & Teaching Notes & Annual plan	
	3) Repart of Submitted to CCE/CM Desk Regarding Last month appraisal of each Lercturer (KNI)	
2nd week	Last date of Instruction for Final Year Students 13.02.2017	Study Hours for Final Year Students
3rd week	II Mid Examination for II / IV Semester from 15.02.2017 to 18.02.2017	Study Hours for Final Year Students
4th week	1) Teaching Activity	1) Class seminars
	2) Submission of Assignments & Class Test Records	2) Assignments
		3) Class Test
March, 2017		
1st week	1) 01.03.2017 to 10.03.2017 practical Examination for Final Year B.Sc. Students	1. Oberseve Womens Day conducting Competation also
	2) Submission of Teaching Dairy & Teaching Notes & Annual plan	Study Hours for Final Year Students
	3) Repart of Submitted to CCE/CM Desk Regarding Last month appraisal of each Lercturer (KNI)	
2nd week	University Examination for Final Year Students from 14.03.2017	
3rd week	1) Teaching Activity	1) Class seminars
		2) Assignments
		3) Class Test
4th week	1) Submission of Assignments & Class Test Records	
	2) 20.03.2017 to 28.03.2017 practical Examination for II / IV Semester B.Sc. Students	
April, 2017		

1st week	Last working Day for II / IV Semester 01.04.2017	
	Submission to All records with evidences	
	Submission API Forms with evidences	
	University Semester End Examination for II / IV from 03.04.2017	